## UNITED STATES DISTRICT COURT DISTRICT OF MAINE

# **Objection to Presentence Investigation Report Filing** Instructions

These instructions cover how counsel should electronically file:

- Objection to Presentence Investigation Report (page 1)
- Objection to Amended Revised-Restitution Only Report (page 2)
- Response to Objection to Amended Revised-Restitution Only Report (page 3)

#### **Objection to Presentence Investigation Report:**

- 1) From the Tool Bar, select Criminal  $\rightarrow$  Other Documents.
- 2) Select: Objections to Presentence Investigation Report from the list of Available Events.
- 3) Enter the case number and select the applicable defendant for multi-defendant cases.
- 4) Upload the Objection as the main document.
- Select USA and the applicable defendant (BE SURE AND PICK THE APPROPRIATE DEFENDANT ONLY in multi-dft cases. Click party USA and hold down the Ctrl key and click the applicable defendant).
- 6) Enter the name of the filer either USA or FULL NAME OF THE DEFENDANT in ALL CAPS.
- 7) If USA is the filer, enter the full name of the applicable defendant. If DEFENDANT is the filer leave this filed blank and click Next.
- 8) Select **Objection to Presentence Investigation Report** and click, Next.

CMmecf	C <u>i</u> vil <del>-</del>	Crimi <u>n</u> al <del>-</del>	<u>Q</u> uery	<u>R</u> eports -	Utilities 🗸	
Other Documents						
1:23-cr-00012-JDL USA v	/. MURF	RAY				
What type of objection or response are you filing?						
Objection to Presentence Investigation Report						
Objection to Amended Revised-Restitution Only Report						
O Response to Objection to Amended Revised-Restitution Only Report						
Next Clear						

9) Review docket text and click Next then Next to submit.

### **Objection to Amended Revised-Restitution Only Report:**

When the US Probation Officer files an Amended Revised- Restitution Only Report the parties have 7 days to file any objections. To file an objection to an Amended Revised- Restitution Only Report take the following steps.

- 1) From the Tool Bar, select Criminal  $\rightarrow$  Other Documents.
- 2) Select: **Objections to Presentence Investigation Report** from the list of Available Events.
- 3) Enter the case number and select the applicable defendant for multi-defendant cases.
- 4) Upload the Objection as the main document.
- 5) Select USA and the applicable defendant (BE SURE AND PICK THE APPROPRIATE DEFENDANT ONLY in multi-dft cases. Click party USA and hold down the Ctrl key and click the applicable defendant).
- 6) Enter the name of the filer either USA or FULL NAME OF THE DEFENDANT in ALL CAPS
- 7) If USA is the filer, enter the full name of the applicable defendant. If DEFENDANT is the filer leave this filed blank and click Next.
- 8) Select Objection to Amended Revised-Restitution Only Report and click, Next.

CMmecf	C <u>i</u> vil <del>-</del>	Crimi <u>n</u> al <del>-</del>	<u>Q</u> uery	<u>R</u> eports <del>-</del>	<u>U</u> tilities 🗸
Other Documents <u>1:23-cr-00012-JDL USA</u> What type of objection or Objection to Presentence Objection to Amended H Response to Objection to Next Clear	<u>v. MURF</u> response e Investig Revised- <b>R</b> o Amende	RAY are you filin gation Report Restitution On ed Revised-Ro	g? nly Repor estitution	rt Only Report	;

- 9) A 5-day *Response to Objection to Amended Revised-Restitution Only Report* deadline will automatically set.
- 10) Review docket text and click Next then Next to submit.

#### **Response to Objection to Amended Revised-Restitution Only Report:**

When the US Probation Officer files an Amended Revised- Restitution Only Report the parties have 7 days to file any objections and 5 days thereafter to file any response to objection. To file a response to objection to an Amended Revised- Restitution Only Report take the following steps.

- 1) From the Tool Bar, select Criminal  $\rightarrow$  Other Documents.
- 2) Select: **Objections to Presentence Investigation Report** from the list of Available Events.
- 3) Enter the case number and select the applicable defendant for multi-defendant cases.
- 4) Upload the Objection as the main document.
- 5) Select USA and the applicable defendant (BE SURE AND PICK THE APPROPRIATE DEFENDANT ONLY in multi-dft cases. Click party USA and hold down the Ctrl key and click the applicable defendant).
- 6) Enter the name of the filer either USA or FULL NAME OF THE DEFENDANT in ALL CAPS
- 7) If USA is the filer, enter the full name of the applicable defendant. If DEFENDANT is the filer leave this filed blank and click Next.
- 8) Select **Response to Objection to Amended Revised-Restitution Only Report** and click, Next.

CMmecf	C <u>i</u> vil 🗸	Crimi <u>n</u> al <del>-</del>	<u>Q</u> uery	<u>R</u> eports <del>-</del>	<u>U</u> tilities <del>-</del>
Other Documents <u>1:23-cr-00012-JDL USA</u> What type of objection or Objection to Presentenc Objection to Amended I Response to Objection to Next Clear	<u>v. MURF</u> response e Investig Revised-F o Amend	RAY are you filin sation Report Restitution On ed Revised-Ro	g? nly Repor estitution	rt Only Report	;

9) Review docket text and click Next then Next to submit.