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# CRIMINAL JUSTICE ACT PANEL FOR THE DISTRICT OF MAINE APPLICATION FOR ADMISSION

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*(Please Type or Print)*

1. Name: \_\_\_\_\_

2. Business Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. Business telephone: \_\_\_\_\_ Mobile telephone: \_\_\_\_\_

4. E-Mail: \_\_\_\_\_

5. Date admitted to practice in the State of Maine: \_\_\_\_\_

6. Date admitted to practice in U.S. District Court for the District of Maine: \_\_\_\_\_

7. Other jurisdictions admitted to and date of admission:  
\_\_\_\_\_  
\_\_\_\_\_

8. Undergraduate school and degree, including year of graduation:  
\_\_\_\_\_

9. Law school, including year of graduation:  
\_\_\_\_\_

10. Please list any other advanced degrees or special qualifications potentially applicable to specific types of criminal cases.  
\_\_\_\_\_  
\_\_\_\_\_

11. Please list any foreign languages in which you are fluent.  
\_\_\_\_\_

12. Please attach a list of all CLE credits received in the last three years that relate to criminal law, criminal procedure, the Sentencing Guidelines and federal sentencing practice, evidence, and ethics. Please note any CLE events at which you were a presenter or provided written materials and any classes you taught in the criminal law or trial practice field, again limited to the past three years. You may attach the list that accompanied your Maine Bar renewal form.

13. Please provide a list of five to seven criminal trials or testimonial hearings you have handled in the last five years, prioritizing federal matters or cases in the last three years. Please include the case name, citation, docket number, court, and a brief description of the trial or hearing.

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14. Please provide a list of up to five appeals you have handled in the last five years prioritizing federal cases in the last three years. Please include the case name, citation, docket number, court and brief description of the issues presented.

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15. Please describe any unique or unusual types of cases you have handled, or areas of emphasis or specialization in your practice. (For example: tax matters, mental health issues, stand-by counsel, wire intercepts, computer or electronic evidence, DNA or other forensic areas.)

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16. Have you ever been denied admission, disciplined, or sanctioned based on findings made by a local, state, or federal bar association and/or disciplinary board? If so, provide all pertinent details. (Note: Bar complaints against you that were filed and dismissed do not have to be included.)

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17. Please provide a brief description of why you would like to serve on the CJA Panel including any professional or personal experiences that you feel are relevant to indigent defense.

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18. Please list any lawyers in your firm, office share, or nearby who would mentor or assist you and are currently on the CJA panel or retained for federal criminal defense.

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19. If you lack experience defending federal criminal cases, would you agree to participate, without compensation, in a CJA case with a more experienced attorney who would act as a mentor?

Yes:  No:

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20. Please provide three references who are familiar with your legal work. Please do not list judges or public officials who are generally not able to give specific references but rather references who are attorneys who have worked directly with you.

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21. Are you admitted to the First Circuit Court of Appeals?

Yes:  No:

22. Are you on the CJA Appellate Panel of the First Circuit Court of Appeals?

Yes:  No:

23. Do you understand that if I am appointed on any matter before the district court, that appointment will continue through any appeal that may be taken, as well as any related proceeding that may result from the appeal process unless relieved by the Court?

Yes:  No:

**NOTE: The United States District Court for the District of Maine requires Electronic Case Filing (ECF). All CJA Panel Attorneys must have and be capable of utilizing the technology necessary to participate in the ECF and PACER systems.**

**Will you have access to technology that will enable you to participate in the ECF and PACER systems?**

Yes:  No:

You may include a cover letter or addendum with this application if you feel more room is needed for an answer or if there is information that supports your application that was not elicited.

I certify the information provided in the application is accurate and true to the best of my knowledge.

Date: \_\_\_\_\_

/s/ \_\_\_\_\_

Signature

Please return the completed application (preferably) by e-mail to [CJA@med.uscourts.gov](mailto:CJA@med.uscourts.gov).

Applications may also be dropped off at the Portland Clerk's Office or by mailing to Clerk of Court, U.S. District Court, 156 Federal St., Portland, ME 04101.

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*Updated December 2022*