

## LOGGING INTO EVOUCHER AND ACCESSING LINKED ACCOUNTS

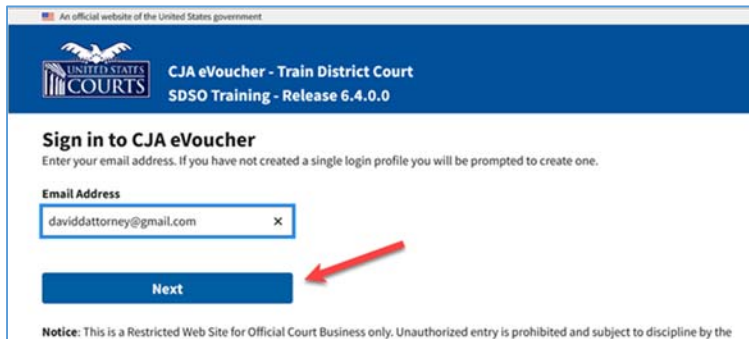
This document is for CJA Panel Members to use to log into eVoucher and to access all liked accounts.

To get started the panel member should have already created a Single Login Profile and linked their eVoucher accounts.

### Steps to Access eVoucher:

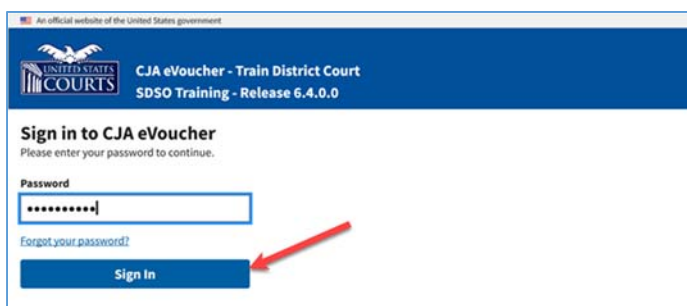
**Step 1.** Navigate to CJA eVoucher for the District of Maine:  
[https://evadweb.ev.uscourts.gov/CJA\\_mex\\_prod/CJAeVoucher/](https://evadweb.ev.uscourts.gov/CJA_mex_prod/CJAeVoucher/)

**Step 2.** Log into the eVoucher system with the user's Single Login Profile credentials. Enter the email address and click **Next**.



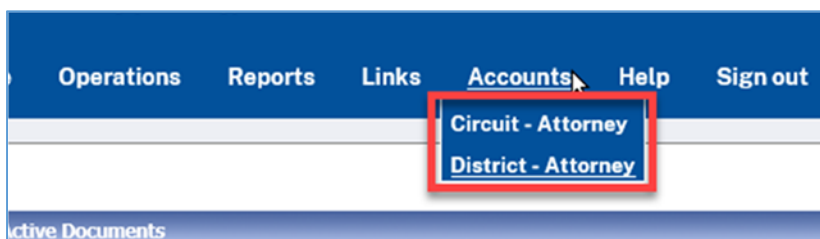
The screenshot shows the login page for CJA eVoucher. The header includes the United States Courts logo and the text "CJA eVoucher - Train District Court" and "SDSO Training - Release 6.4.0.0". The main heading is "Sign in to CJA eVoucher" with the instruction "Enter your email address. If you have not created a single login profile you will be prompted to create one." Below this is an "Email Address" field containing "davidattorney@gmail.com" and a "Next" button. A red arrow points to the "Next" button. A notice at the bottom states: "Notice: This is a Restricted Web Site for Official Court Business only. Unauthorized entry is prohibited and subject to discipline by the".

**Step 3.** Enter the Single Login Profile password and click **Sign In**.



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**Step 4:** From the **Accounts** menu, click the account or court you wish to access.



The screenshot shows the "Accounts" menu in the CJA eVoucher system. The menu items are "Operations", "Reports", "Links", "Accounts", "Help", and "Sign out". The "Accounts" menu is expanded, showing two options: "Circuit - Attorney" and "District - Attorney". A red box highlights these two options. Below the menu, the text "Active Documents" is visible.